



Genworth®
Financial

TRANSITIONING YOUR PIPELINE TO GENWORTH

**GENWORTH
FINANCIAL
HOME EQUITY
ACCESS, INC.**

formerly known
as Liberty Reverse
Mortgage, Inc.

10951 White Rock Road
Suite 200
Rancho Cordova, CA 95670

phone 866.871.1353
fax 866.375.6139

genworth.com/reversepartner

FHA Sponsor ID: 2110900005

Loan Submission

Fax or Email to:
866.234.9844 fax
submissions@genworth.com

Hard Copies via Trans-Box or FedEx:

TBox number: SMF BL0234

FedEx billing number: 2893-0224-7

Process

1. Transfer the sponsor assignment on the FHA Case Assignment in FHA Connection from the previous lender to Genworth Financial Home Equity Access, Inc. (Genworth) (Genworth FHA Sponsor I.D. – 2110900005).

Note: We will accept the FHA Case Assignment from a previous lender to move the file into Underwriting, the transfer to Genworth will be conditioned by Underwriting.

2. Update the flood certificate to reflect Genworth as the lender:

Genworth Financial Home Equity Access, Inc.
formerly known as Liberty Reverse Mortgage, Inc.
10951 White Rock Rd., Suite 200
Rancho Cordova, CA 95670

3. Review the attached submission checklist to ensure all documents are present.

Items listed below are required for loan to be submitted to Underwriting:

- 1009 Application — Monthly income, marital status, alternate contact info, HUMDA, signed and dated by borrower/LO
- 92900A Addendum to the Application — Must be signed and dated by borrower/LO
- POA(s) ID and Social Security Verification (if applicable) — Must be legible
- Evidence of Date of Birth — Must be legible
- Client(s) Social Security Verification — Must be legible
- Counseling Certificate — Must be signed and dated by the counselor and borrower(s)
- POA/Conservatorship/Guardianship Document and Title Approval (if applicable) — Must have complete copy/fully executed (signed and notarized)
- Trust, Title Approval and Attorney Opinion Letter (if applicable) — Must have complete copy/fully executed
- Preliminary Title Report — At least one borrower must be on title at time of underwriting
- FHA Case Assignment — Final borrower validated copy
- Appraisal — Original copy of the appraisal or original PDF of the appraisal from the appraiser (scanned or faxed copies not accepted)
- Credit Report — Tri-merged report with all borrowers (married-single report/unmarried individuals must be run on separate reports)
- Re-disclosure docs with updated margin — Comparison sheet, Amortization Schedule, TALC, GFE, Product Elimination Disclosure (Required if margin/product disclosed is no longer available-will allow disclosures to be signed at closing)
- Broker Attestation Disclosure — Completed, signed and dated by the broker partner

Note: Any missing documents/disclosures will be conditioned for by Underwriting. Most Genworth-required disclosures may be signed at closing.

